

Attendance Success Plan

Student Name: **Barry Livingston**

Date: **10/13/2020**

Student Section: Attendance Success Plan

You are an important part of our school community! Attending school regularly gives you the time and support necessary to be successful in school. Regular attendance also helps your classes make progress together.

My current attendance concern is:

- Late arrival at school
- Missing several class periods
- Missing 3 or more days of school unexcused
- Other:

Circumstances that are causing this attendance concern include:

My Attendance Goal is:

Adults who can help me reach my goal by encouraging me include:

Tools I might use to reach my goal:

- Attendance Tracking Sheet
- Buddy System with a Friend
- Check In/Check Out with an Adult
- Other:

If I meet my attendance goal, a meaningful way that I would like to be recognized is:

- Attendance T-Shirt
- Lunch with a Staff Member
- Positive Message Home (Note and/or Phone Call)
- Other:

Notes:

Parent Section: Attendance Success Plan

All schools are required to take daily attendance and to notify you when your student has an unexcused absence. If your student has 3 unexcused absences in 1 month, state law requires that we schedule a conference with you and your student to remove barriers and identify resources to ensure regular attendance. We use this Attendance Success Plan to design a path toward regular attendance with you and your child. The purpose of this plan is to have clear goals for your child's attendance and to set strategies at home and at school to support your child in being at school regularly.

My child was present 18 days this year	My child was absent 11 days this year
My goal is to improve my child's attendance. I will ensure my child misses no more than _____ days for the remainder of the year.	

Possible strategies for supporting my child in attending school regularly:

- I will make sure my child is in bed by _____ each evening and the alarm clock is set for _____ each morning.
- I will try to schedule medical and dental appointments to not miss school, or miss as little as possible.
- I will keep an attendance chart at home to track my child's attendance and recognize their progress.
- I will develop a back-up plan with a family member, neighbor, or another parent for getting my child to school if I am not able to get them to school.
- I will talk with my child about how regular attendance will help them do well in school and achieve their hopes and dreams.
- If my child is absent, I will contact their teacher(s), or help them contact their teacher(s) to find out how they can make up missed school work. This will help my child avoid feeling behind and wanting to avoid returning to school.
- I will not allow my child to say home unless they are truly sick. I understand that complaints of a stomach ache or a headache can be a sign of anxiety, and can be used to avoid going to school. If this is a common occurrence, I will work with the school to develop a plan to support my child in being at school.
- Other

Notes:

Student Signature		Date
Parent Signature		Date
School Signature*		Date

**The school signature should be the representative who engaged in developing the Attendance Success Plan with the student and/or family (Counselor, Social Worker, Interventionist, Administrator).*